

FALCON RIDGE HOMES ASSOCIATION, INC.

STATEMENT OF ASSOCIATION POLICY

Effective Date- May 31, 2018

Subject- Meetings of the Board of Directors

The operation and control of the meetings of the Board of Directors of the Association is governed by the Kansas Common Owners Interest Bill of Rights, Kan. Stat. Annot., Section 58-4601, and the Bylaws of the Association.

The Board of Directors, through its Secretary and property manager, record, in its meeting minutes, decisions of directors during their meetings. Minutes are posted on the Association's website after their approval. At each meeting, directors conduct a public comment session for questions and comments by homeowners.

To preserve privacy and security of homeowners, recording (by video or audio means) of any portion of meetings of the Board of Directors is forbidden other than by the Secretary or his/her approved designated board member and only for the purpose of aiding in transcription. If any board member, homeowner, or attendee attempts to record otherwise, the Board of Directors may choose to adjourn the meeting to a later date.

The Board may on occasion and only upon approval by majority vote of the Board of Directors in attendance, allow recording for special purposes.

In all cases, it will be announced in advance that the meeting is being recorded and for what purpose and the recording will only be used for that explicit purpose.